

WEEKLY BULLETIN

January 7th

GEORGE
ABBOT **SCITT**

WELCOME BACK and HAPPY NEW YEAR

As most of you are aware Helena has left the team to join Nonsuch High School for Girls as an Assistant Headteacher. As a result we have re-organised slightly how we manage the programme. Anna Gifford will continue in her role as operational leader for subject mentors, PGCE and will take on trainee welfare issues. Jane Sherlock will continue in her strategic role but also take on the operational leadership, aspects of the programme organisation and will be working with assessors, mentors and professional tutors.

We recommend that if you have any questions you email Lynsey Filby in the first instance and she will ensure the message is passed to the appropriate member of the management team.

We really hope that you have settled in well at your second experience school. It is such a difficult thing to start at a new school but I am sure that you will use your experience from your first placement to take it all in your stride.

During your first week at your new school, you should spend the time understanding the new routines and policies that are in place. The essential ones are based around behaviour. You need to be completely sure that you are being consistent in your application of the behaviour policy. There may also be some specific guidance and or directives relating to teaching and learning that your school will require you familiarise yourself with.

Consistency and positivity is the key! Try really hard to think back to the core skills and values that the SCITT programme and your main placement school have consistently referred to. Remember to keep your sense of humour.

Take the opportunity to try out a few new ideas and experiment a little. Ask LOTS of questions as this is your opportunity to access as many new resources as you can. There will be a wealth of information within your department.

Above all, don't forget to enjoy your experience. You will return to your first placement in a much more confident manner once you have completed this second experience.

**Mentor Training at
George Abbot
Grading Lessons
with confidence
and completion of
the Portfolio for
new second place-
ment mentors**

15th January

**4—6pm . Please
email Lynsey Filby
if you are attend-**



A note for Mentors...

A warm welcome to new mentors joining the programme and a huge thanks to you for supporting our trainee teachers with their second school experience.

Please find attached the SCITT's documentation which is required to support the training within the second placement. This was sent out at the end of Professional Tutor last term, however we understand that the Autumn Term was exceptionally busy therefore it may not have been passed through to you.

The table on the below should provide you with an outline of what the trainees should be doing each week within their 6 week placement. Please do not hesitate to contact us should you have any questions.

DATES FOR YOUR DIARY

School Direct

Assignment 2

Deadline: Midday

January 15th

Week 1:	<p>A tour of the school should be provided and co-ordinated by the Professional Tutor.</p> <p>The trainee should be attached to a form group.</p> <p>Login/access to the school's network should be set up.</p> <p><u>Trainees should:</u></p> <p>Undertake lesson observations, focussing on second placement objectives.</p> <p>Work with small groups of students.</p> <p>Familiarise themselves with department resources and classes due to be taught.</p> <p>Discuss their Term 1 profile with their second placement Mentor during Mentor meetings.</p>
Week 2:	<p><u>Trainees should:</u></p> <p>Start to take a more proactive role within the classroom.</p> <p>Aim to teach up to 3 lessons during this week.</p> <p>Continue to observe lessons and work towards meeting their second placement objectives.</p> <p>A formal lesson observation should take place during this week.</p>
Week 3:	<p>It is expected that trainees should teach 5 lessons during the third week of their placement.</p> <p>A formal lesson observation and mentor meeting should take place during this week.</p>
Weeks 4, 5 & 6:	<p>From the 4th week trainees should be building up to between 7 to 9 lessons.</p> <p>A formal lesson observation should take place each week and the mentor should input information for the trainees' assessment point 2 termly profile (guidance and support will be provided to aid in this process).</p>

Professional Studies Session

Date and Time	Session Title	Session Leader
8th January	Using Local and National Data	Peter Gale
15th January 9am - 12pm	Securing your first teaching position	Deb Cooper
1.45pm—3.30pm	PGCE Trainees only. Introduction to Assignment 2	Mark Humble
22nd January	Why Students Don't Like School	Dr Mark Taylor
11am - 12pm	Respect and Engagement in the Classroom	Dr Mark Taylor
29th January	Marking - Assessment of Pupil Progress	Chris Wiskin
11am - 12pm	Meaningful marking and target setting for students	Chris Wiskin
5th February	Literacy, Articulacy and Standard English	Seanin Friel
11am - 12pm	Numeracy Across the Curriculum	Richard Rowe
12th February	The Role of the Pastoral Leader and Pastoral Responsibilities	Stephen Sandy
11am - 12pm	Key Stage 2/3 Liaison & Transition	Lucy Murphy

HALF TERM

